This feature is only available in Daminion Team Server version 6.0 and higher!

The Roles Configurator allows you to modify the access permissions of default user roles or create new roles with custom permission sets, giving you greater control over catalog access.

To change the permissions of a default user role, go to the Daminion Server Administration panel, select Administration, and then select Roles.



Please note that you can only modify the permissions of custom user roles and the two default user roles: Editor and Viewer. The permissions of the default admin role are preestablished and cannot be changed, and the permissions of the default Guest role are embedded into the license key.

To modify the access permissions for a user role, select the role and check or uncheck the appropriate checkboxes for each catalog. After making the desired changes, click 'OK' to save the changes.

| Roles | | × |
|---|--|----------|
| Roles | Permissions | |
| Admin (read only, built-in) Creative team Editor (built-in) Guest (read only, built-in) Marketing team Viewer (built-in) Shared Collections (read only, built | Tags Approve tags Create custom tags Create tag groups in the Tags panel Create tags in the Tags panel Customize the display of confirmation dialog Delete custom tags Delete custom tags Delete tags in the Tags panel Edit tag access restriction Edit tag synonyms Edit tags in the Tags panel Lock/unlock tags for editing in the Tags tree Sort tags in the Tags panel Items Add/remove items to/from Favorites Assign or remove tags Can search for duplicates Can select multiple items in the web client Clear information about faces Commenting Assets | |
| Add Delete | | |
| Clone | | |
| | OK Cancel | |
| | | <u> </u> |

To create a new user role, click the 'Add' button and enter the name of the new role in the window that appears:



After creating the new role, it will appear in the roles list. Select the new role and specify its permissions by checking the appropriate checkboxes. Then, click 'Apply' and 'OK' to close the 'Roles' dialog window.

| | &Roles | > | < |
|--------|--------------------------------------|--|---|
| | <u>R</u> oles | Permissions | |
| | Admin (read only, built-in) | Print files | |
| | Creative team | Rename Files Undo Checkout made by other users | |
| | Editor (built-in) | Update thumbnails | |
| | Guest (read only, built-in) | View all metadata | |
| | Marketing team | View item properties | |
| \sim | Viewer (built-in) | Edit auto-rescan settings | |
| L | Shared Collections (read only, built | Relink folders Rename/move folders. Change folder structu | |
| ٩ | Viewer with Upload Permissions | Rescan folders | |
| | | Can ignore default import settings | |
| | | Can search for last imported files | |
| | | Edit default import settings Edit file import filters | |
| | | Import | |
| | | Export Create PDF contact sheet | |
| | | All None Apply | |
| | Add Delete | | |
| | Clone | | |
| | | | |
| | | OK Cancel | |

If you want to create a new role that has most of the same permissions as an existing role (with a few exceptions), you can clone an existing role to save time. This allows you to only check or uncheck the additional permissions you need. Once the new role is created, it will appear in the <u>User Management</u> section where you can assign users to it.

Note: User roles can also be edited and added via the web client. Log in to your web catalog as an administrator and manage user roles via the Settings > Roles menu.